

JOB TITLE: Pick-Up Driver

MAIN DUTIES/RESPONSIBILITIES

- Drive, load and unload customer items and equipment,
- Operate vehicles and equipment in accordance with the appropriate code and/or regulation and adhere to relevant state and national authorities,
- Perform daily safety and presentation checks on truck and trailers and report any defects or hazards immediately prior to use,
- Ensure that personal and equipment presentation is of the highest standard to maintain the company's reputation,
- Maintain and grow customer relationships inline with the companies values,
- Report any matter relating to safety and unsafe practices as the highest priority, put simply Think Safe, Act Safe and Be Safe at all times,
- Report any customer complaints, non conformances or public relations matter immediately on the day of occurrence through the companies relevant reporting systems,
- Ensure compliance to the Company's Basic Fatigue Management program,
- To ensure all loads are recorded and loaded to the Company Mass Management Program,
- Keeping up to date on health and safety requirements and heavy vehicle operating procedures,
- To carry out any lawful and reasonable direction from company management.

SKILLS & EXPERIENCE

- Ability to drive long hours and travel regularly,
- Ability to work well in a team with other staff, such as Forklift drivers, Pick Up Drivers or Shed Hands, to coordinate the movement of goods,
- Knowledge of relevant health and safety requirements to the transport industry,
- Extensive knowledge of applicable truck driving rules and regulations,
- Adaptability and foresight to handle unexpected situations, (traffic, weather conditions etc)
- Hands on experience with electronic equipment and software. (IAP units etc)
- Minimum 2 years of heavy vehicle driving experience (*desirable*)

QUALIFICATIONS

Heavy Vehicle Licenses:

- LR - Light Rigid licence (*valid*)
- MR - Medium Rigid licence (*valid*)
- HR - Heavy Rigid licence (*valid*)
- HC – Heavy Combination license (*valid*)
- MC – Multi Combination license (*valid*)

KEY ATTRIBUTES

- Strong safety-first mindset,
- High attention to detail,
- Professional presentation and hygiene standards,
- Reliable and responsible operator.

PERFORMANCE GOALS

- Zero workplace incidents
- Complete administration tasks on time
- Deal with clients, suppliers and other employees professionally at all times
- Ensure warehouse is clean and presentable at all times